



Bee Cave Elementary Volunteer Form

2007-2008



Please print legibly. You may return in Tuesday folder or to the front office by September 15th, please.

Name: _____

Phone: _____

Email: _____

Address: _____

Work/Cell: _____

Best time to call: _____

Student(s) first and last names: _____

Teacher(s): _____

Grade: _____

Below is a list of anticipated volunteer needs. Check all areas in which you are interested in volunteering. Contact persons are listed in parenthesis if you have questions.

GENERAL VOLUNTEER NEEDS	P.T.O. RELATED	
<p>COUNSELOR SUPPORT S. Brown</p> <p><input type="checkbox"/> Be a Mentor <input type="checkbox"/> Be a Book Buddy</p> <p><input type="checkbox"/> Red Ribbon Week <input type="checkbox"/> Holiday Drives</p> <p>FRONT OFFICE: S. Gardner <input type="checkbox"/> Lost & Found</p> <p><input type="checkbox"/> Fall Portraits <input type="checkbox"/> Marquee</p> <p><input type="checkbox"/> School Supplies <input type="checkbox"/> Spring Portraits</p> <p>NURSE: G. Garza</p> <p><input type="checkbox"/> Vision & Hearing Screening (req. training is provided)</p> <p><input type="checkbox"/> General assistance</p> <p>LIBRARIAN: S. Kan</p> <p><input type="checkbox"/> General Assistance <input type="checkbox"/> Box Tops/Soup Labels</p> <p><input type="checkbox"/> Fall Book Fair <input type="checkbox"/> Spring Book Fair</p> <p>SAFETY SUPPORT:</p> <p><input type="checkbox"/> Lunchroom Monitor</p> <p>Car Rider Line: <input type="checkbox"/> AM~7:20-7:50 <input type="checkbox"/> PM~2:45-3:00</p> <p><input type="checkbox"/> Recess Monitor (11-2)</p> <p>ASSIST IN ONE OF THE AREAS BELOW:</p> <p><input type="checkbox"/> Text Book Collection)</p> <p><input type="checkbox"/> Art Room <input type="checkbox"/> Music</p> <p><input type="checkbox"/> Science Lab <input type="checkbox"/> Outdoor Learning/Butterfly Garden</p> <p><input type="checkbox"/> Science Fair <input type="checkbox"/> Special Needs</p> <p><input type="checkbox"/> Destination Imagination</p> <p><input type="checkbox"/> Discovery (Gifted & Talented)</p>	<p>PTO Co- Presidents A. Jones/L. Wood</p> <p><input type="checkbox"/> Business Membership</p> <p><input type="checkbox"/> School Supplies</p> <p><input type="checkbox"/> Audit Committee (Spring)</p> <p><input type="checkbox"/> Playground (i.e. upgrade equipment, maintenance)</p> <p><input type="checkbox"/> PTO Meetings (sales, refreshments, raffles, etc.)</p> <p>FUNDRAISING</p> <p><input type="checkbox"/> Fall Fundraiser <input type="checkbox"/> Spring Fundraiser</p> <p><input type="checkbox"/> Distribution <input type="checkbox"/> Clerical Tasks (collect/file forms)</p> <p><input type="checkbox"/> Direct Donation Campaign</p> <p><input type="checkbox"/> Paver Sale & Installation Coordination</p> <p><input type="checkbox"/> Business Liaison</p> <p>SPIRIT COMMITTEE</p> <p><input type="checkbox"/> Campus Enrichment</p> <p><input type="checkbox"/> T-shirt sales/ orders</p> <p>HOSPITALITY</p> <p><input type="checkbox"/> Cook/bake for monthly teacher luncheons</p> <p><input type="checkbox"/> Spa Day <input type="checkbox"/> Pasta Night <input type="checkbox"/> Assist w/set-up & clean-up</p> <p>VOLUNTEER COORDINATOR</p> <p><input type="checkbox"/> Nominating Committee (Spring)</p> <p><input type="checkbox"/> I am not sure what I can do, but call me</p> <p><input type="checkbox"/> Babysitting for PTO Meetings:</p> <p><i>Please check if you have a 6th-12th grader who would like to earn \$10 mtg or community service hours (i.e. Cavs in Service) for watching kids during PTO meetings.</i></p>	<p>HISTORIANS</p> <p><input type="checkbox"/> Yearbook <input type="checkbox"/> Submit Photos <input type="checkbox"/> Sales</p> <p><input type="checkbox"/> Scrapbook <input type="checkbox"/> Website</p> <p>PUBLICITY/COMMUNICATIONS</p> <p><input type="checkbox"/> PTO Newsletter Production <input type="checkbox"/> Public Relations</p> <p><input type="checkbox"/> Bulletin Board Update</p> <p>SPANISH PROGRAM</p> <p><input type="checkbox"/> Program Coordinator <input type="checkbox"/> Teach 30 mins per week</p> <p>TRACK & FIELD</p> <p><input type="checkbox"/> Field Volunteer <input type="checkbox"/> General Volunteer</p> <p><input type="checkbox"/> Photographer</p> <p>SPRING CARNIVAL</p> <p><input type="checkbox"/> Auction <input type="checkbox"/> Publicity <input type="checkbox"/> Volunteers</p> <p><input type="checkbox"/> Games <input type="checkbox"/> Prizes <input type="checkbox"/> Set Up/Clean Up</p> <p><input type="checkbox"/> Sponsorship <input type="checkbox"/> Tickets <input type="checkbox"/> Entertainment</p> <p><input type="checkbox"/> Independent Vendors <input type="checkbox"/> Signage</p> <p><input type="checkbox"/> Concessions/Security</p> <p>SPECIAL TALENTS: i.e. face painting, manicurist, carpenter, grant research or writing, foreign language translator: _____</p> <p>_____</p> <p>_____</p>

THANK YOU FOR VOLUNTEERING TO HELP OUR SCHOOL & KIDS BE THE BEST THEY CAN BE!

Organizing the school volunteer effort is a big job, sometimes people slip through the cracks. Please notify front office at 533-6250 if you are not contacted to volunteer after completing this form.